

Job Position: Business Analyst, NEW GRAD

Start Date: Immediately

Positions Available: 1

Term: Full Time

Location: Calgary, AB

Salary: Based on experience and education

Website: www.auldandco.com

Our Company

Auld & Company is a boutique consulting firm specializing in performance excellence through consulting, coaching and training. We offer services in lean thinking/six sigma, change management, project management, business process redesign and strategic planning. Our energetic and vibrant team is made up of self-motivated, customer-focused, results-oriented professionals who are willing to do what it takes to help our clients succeed.

The Position

Reporting to the team lead, and supporting the rest of the consulting group, the Business Analyst role is responsible for providing a full range of analytical work. This position will be responsible for developing and maintaining process documentation consisting of process requirements, process designs, process models and other associated process documentation components to facilitate continuous process improvement. Documentation will be based on sound analysis with a focus on improved business processes and leading edge industry practices.

Position Responsibilities

- Understand business problems and opportunities in the context of the requirements
- Act as a liaison among stakeholders in order to elicit, analyze, communicate and validate requirements for changes to business processes, policies and information systems
- Recommend solutions that enable our clients to achieve their goals
- Produce deliverables such as business requirements, user requirements, functional and non-functional requirements, and technical requirements documentation

Position Requirements

- Bachelor of Commerce Degree with a specialization in Management Information Systems, OPMA or related discipline
- Certified Business Analyst Professional an asset
- Training in Lean Thinking, Constraint Principles and Six Sigma an asset
- Self-motivated and able to work with minimal instruction within given timelines
- Strong ability to understand and apply technical terminology
- Above average ability to juggle numerous conflicting priorities and pressing deadlines
- Excellent communication skills (including strong business writing skills) and interpersonal skills
- Advanced proficiency in Microsoft Office Suite (Excel, Word, Outlook, PowerPoint)

Auld & Company is an equal opportunity employer which values a diverse workforce and encourages all qualified individuals to apply. By applying for employment, you consent to the collection, use and necessary disclosure of the personal information provided during the application and selection process.

Resumes should be forward via email to jobs@auldandco.com on or before June 30, 2009. Interviews will be held on an ongoing basis.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.